



NATIONAL INSTITUTE OF EDUCATION
Postgraduate Diploma in Education Management Program (PGDEM)
Full Time 2020 – Sinhala, Tamil and English Medium
Part Time 2020/21- Sinhala and Tamil Medium

Applications are invited for the Postgraduate Diploma in Education Management conducted by the Faculty of Education Leadership Development and Management of the National Institute of Education.

The postgraduate Diploma in Education Management programme has been designed to provide knowledge, competencies and attitudes in leadership and management required for management and development of educational institutions. It consists of course work and research assignment.

Venue: Faculty of Education Leadership Development and Management
National Institute of Education, Meepe Junction, Padukka

Duration of the program:

Full Time – One year - Sinhala, Tamil and English Medium (three academic terms)

Part Time – One year and six months - Sinhala and Tamil Medium (three academic terms);
It is expected to commence the program in January 2020.

Qualifications to apply:

Applicants must have the following qualifications to apply:

- i. Being a person belonging to Sri Lanka Education Administration Service/Sri Lanka Principal Service/Sri Lanka Teacher Educators Service/ or a Head of a government or semi government educational institution/Head of a Pirivena;
- ii. Bachelor of Education Degree from a recognized University/Institution;
OR
First degree in any other discipline from arecognized university/Institute and a professional qualification such as Postgraduate Diploma in Education/Trained Teacher Certificate/National Diploma in Teaching.
- iii. Minimum of four years of experience in teaching of which at least two years with administrative and supervisory duties;
- iv. Not following any full time/part time program of study of the National Institute of Education or a full time program of study in any other Institution in the year of admission for full time 2020 and part time from 2020 to 2021.

Selection Criteria

All applicants must appear for a selection test which is determined by the Faculty of Education Leadership Development and Management. The Test will consist of two question papers, viz.:

- I - Educational Management (2 hours)
- II - Learning Skills and English Language (1 ½ hours)

The Test can be answered in Sinhala/Tamil or English. Those who reach the required level of marks will be selected through an interview.

How to Apply

An application prepared (in the specimen downloadable from NIE website, www.nie.lk) in English language, recommended by the Head of Institution, attached with the receipt for Rs.1250/- as the entrance examination fee which is paid to Account No.7041168 at any branch of Bank of Ceylon, in the name of Director-General, National Institute of Education, should be sent by registered post to:

Addl. Director-General,
Faculty of Education Leadership Development and Management,
National Institute of Education, Meepe Junction, Padukka

Mark as **PGDEM Full-time 2020 (Sinhala/Tamil/English) or Part time 2020/21 (Sinhala/Tamil)** in the upper left-hand corner of your envelop enclosing the application.

Closing date of applications: 31 October 2019.

Fees

Program Fee: Rs. 60,000/=; Registration fee, Rs.1, 000. The total amount can be paid at the time of registration or in two instalments as follows:

1. 50% at registration, and
2. 50% within six months from the date of registration

Application fee will not be refunded if your application is rejected.

Dr. (Mrs.) T. A. R. J. Gunasekera
Director-General
National Institute of Education, Maharagama

I certify that the above mentioned information is correct. I also declare that I am not following a full-time/part-time course at the National Institute of Education or a full time study program in any other higher education institution.

Date

.....
Signature of the applicant

Recommendation of the head of institution

I certify that Rev./Ms/Mrs/Mr.
is currently employed in this institution as
and that the person can be released/cannot be released from duties for the full-time study program for one year in the event of being selected to follow the Postgraduate Diploma in Education at NIE in 2020.

If not recommending the application, please state reasons below:

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Date :

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Name and Signature

SEAL

Name of Institution:

Address:

Contact No: